



CNG HYBRID MODEL COMMUNICATION FLOWCHART

	ISSUE RELATED TO	1 ST LEVEL OF COMMUNICATION	2 ND LEVEL OF COMMUNICATION	3 RD LEVEL OF COMMUNICATION	4 TH LEVEL OF COMMUNICATION
GENERAL	Drop Off/Pick Up	▶ Security Chief	▶ Director of Educational Technology & Innovation	▶ Associate Principal	▶ Principal
	CNG Bus Transportation	▶ transportation@cng.edu	▶ Director of Finances & General Services	▶ Associate Principal	▶
	Daily Wellness Self-Check Form	▶ Student ▶ Staff	▶ Building Admin Assistant	▶ Health Zone	▶ Associate Principal / Principal
ACADEMICS	Attendance/Dismissal	▶ Skyward/Building Administrative Assistant	▶ Associate Principal	▶ Principal	
	Disciplinary Process	▶ Associate Principal	▶ Principal	▶ CNG Director	
	Counseling, Social/Emotional, Child Protection	▶ Divisional Counselors	▶ Associate Principal	▶ Principal	▶ CNG Director
	Classroom Behavior/Academics/Grades	▶ Teacher	▶		
	School Program	▶ Principal / Associate Principal	▶ Director of Learning & Teaching	▶ Director's Committee	▶
	Colombian Program	▶ Colombian Program Director / Associate Director	▶	▶ CNG Director	
	Learning Center	▶ Direct LC Service Provider	▶ LC Building Level Coordinator	▶ LC Director / Associate Director	▶ CNG Director
	Gifted & Talented	▶ G&T Specialist Teacher	▶ G&T Coordinator	▶ Associate Director of Learning Programs	▶
	Co-Curricular Activities	▶ Athletics Admin. Assistant	▶ Athletics Director	▶	
		▶ Condor Admin. Assistant	▶ Condor Activities Director	▶ Associate Principal / Principal	▶ Director of Learning & Teaching
▶ CWW Admin. Assistant		▶ CWW Director	▶		
ADMIN	Transcripts	▶ Admissions/Withdrawals Office	▶ Academic Secretary	▶ Principal	
	Parent Council Topics	▶ Parent Council Grade Level Representative	▶ CNG Director		
	Invoices	▶ Bursar Coordinator	▶ Finance Director	▶ Director of Finance & General Services	
HEALTH	PCR Testing	▶ Santa Fe Testing Information	▶ 321-271-2999 ▶ 316-338-8742	▶ ivonne.romero@fsfb.org.co ▶ ana.baldion@fsfb.org.co	▶ Health Zone
	Health Issue	▶ Health Zone	▶ Athletic Director		
TECH	Skyward Academic	▶ Skyward Academic Coordinator			
	Gmail and Google Accounts	▶ TechSmart User Admin. & Database Manager			
	SSO & Tech Helpdesk	▶ Fishbowl	▶ Dir. of Technology and Information Systems		

DIRECTORY

	Principal	Associate Principal	Counselors	Admin. Assistants	Librarians	
PS	Donald Bertolo <i>donald.bertolo@cng.edu</i>	Paula Perez <i>pperez@cng.edu</i>	Violeta Barrios <i>vbarrios@cng.edu</i>	Ana Maria Calderon <i>amcalderon@cng.edu</i>	Maria del Rosario Uribe <i>mruribe@cng.edu</i>	
			Alicia Amador <i>alamador@cng.edu</i>			
ES	Michelle Cruckshank <i>michelle.cruckshank@cng.edu</i>	Dr. Lisa Kipfer <i>lisa.kipfer@cng.edu</i>	Adriana Iragorri <i>airagorri@cng.edu</i>	Fanny Balmes <i>fbalmes@cng.edu</i>	Shannon Coyne <i>scoyne@cng.edu</i>	
			Monica Posada <i>moposada@cng.edu</i>			
			3rd: K. Sanchez, C. Marshall, L. McKay 4th: A. Thomas, D. Beaugureau, R. Hobson 5th : A. Anderson, R. Thies, D. Saranchuk 3rd: K. Cuny, K. Bucherati, R. Van Grinsven. 4th: M. O'Rourke, R. Nino, B. Coleman 5th: P. Macala, A. LeClaire, L. Puentes			
MS	Ashley Barker <i>ashley.barker@cng.edu</i>	Billy Thomas <i>billy.thomas@cng.edu</i>	Clemencia Toro <i>ctoro@cng.edu</i>	Michelle Vargas <i>dmvargas@cng.edu</i>		
			Malia Bodhaine <i>malia.bodhaine@cng.edu</i>			
			Agustín Trujillo <i>Agustin.trujillo@cng.edu</i>			
HS	Ivan Velasco <i>ivvelasco@cng.edu</i>	Jesse Wagner Class of 2022 & 2023 <i>jesse.wagner@cng.edu</i>	Kate Harvey <i>kharvey@cng.edu</i>	July Martinez <i>julmartinez@cng.edu</i>	Lisa Habegger <i>lihabegger@cng.edu</i>	
			Juliana Tamayo <i>jtamayo@cng.edu</i>			
			Felipe Merizalde <i>fmerizalde@cng.edu</i>			
			Marcela Cobo <i>mcobo@cng.edu</i>			
			COLLEGE & CAREER COUNSELORS			
			Anna Stewart <i>anna.stewart@cng.edu</i>			
			Maria Lucia Puerta <i>mlpuerta@cng.edu</i>			
Mary West Class of 2021 & 2024 <i>mary.west@cng.edu</i>	Matt Sydow <i>matthew.sydow@cng.edu</i>					

	Position	Name	e-Mail
ADMIN	CNG Director	Dr. Eric Habegger	<i>ehabegger@cng.edu</i>
	Academic Secretary	Aida Hernández	<i>ahernandez@cng.edu</i>
	Admin. Assistant for Admissions/Withdrawals	Paula Guerrero	<i>paula.guerrero@cng.edu</i>
	Admissions Director	Laura De Brigard	<i>lbrigard@cng.edu</i>
	Associate Director of Learning Programs	Liliana Borrero	<i>lborrero@cng.edu</i>
	Athletic Admin. Assistant	Priscila Sánchez	<i>psanchez@cng.edu</i>
	Athletics Director	Andrés Silva	<i>alsilva@cng.edu</i>
	Bursar Coordinator	Yeimy Luz Toncel	<i>ytoncel@cng.edu</i>
	CWW Administrative Assistant	Jacqueline Galindo Pulido	<i>jgalindo@cng.edu</i>
	CWW Director	Nicolette Was	<i>nwas@cng.edu</i>
	Colombian Program Associate Director	Monica Arrubla	<i>monica.arrubla@cng.edu</i>
	Colombian Program Director	Astrid Amador	<i>aamador@cng.edu</i>
	Condor Activities Director	Solita Baron	<i>sbaron@cng.edu</i>
	Condor Admin. Assistant	Neicy Rivera	<i>nrivera@cng.edu</i>
	Coord. for PE and CoCurricular Activities	Colin Lauman	<i>clauman@cng.edu</i>
	Dir. of Development & Community Relations	Diana Colmenares	<i>dcolmenares@cng.edu</i>
	Dir. of Educational Alliances & CNG Webmaster	Julián Rodríguez	<i>jrodriguez@cng.edu</i>

	Position	Name	e-Mail
ADMIN	Dir. of Educational Technology & Innovation	Dr. John Parker	<i>john.parker@cng.edu</i>
	Dir. of Technology and Information Systems	Luis Olarte	<i>luis.olarte@cng.edu</i>
	Director of Finances & General Services	Monique Duchamp	<i>mduchamp@cng.edu</i>
	Director of Learning & Teaching	Shaysann Kaun	<i>skaun@cng.edu</i>
	Director of Publications & Media Services	Maria Isabela Gómez	<i>migomez@cng.edu</i>
	G&T Coordinator	Seth Jaeger	<i>sjaeger@cng.edu</i>
	Health Zone	Silvana Plata	<i>health_zone@cng.edu</i>
	Health Zone	Liliana Santos	<i>health_zone@cng.edu</i>
	Human Resources Director	Ana Maria Rodriguez	<i>ana.rodriguez@cng.edu</i>
	Learning Center Administrative Assistant	Kevin Ortiz	<i>kaortiz@cng.edu</i>
	Learning Center Associate Director	Maria Paula Camargo	<i>mpcamargo@cng.edu</i>
	Learning Center Director	Catalina Artunduaga	<i>cartunduaga@cng.edu</i>
	Security Chief	Juan David Vásquez	<i>jdvasquez@cng.edu</i>
	Skyward Academic Coordinator	Juan Barragan	<i>jbarragan@cng.edu</i>
	TechSmart User Admin. & Database Manager	Martha Guerrero	<i>mguerrero@cng.edu</i>

Parent Council Representatives SY 2020-2021			
PS	K4	Layla Katime	300 3255557
	K5	Michelle Beda	317 6421449
	1st	Uchi Cubillos	313 2439122
	2nd	Liliana Garavito	317 6607135
ES	3rd	Daniela Fina	317 4893807
	4th	Andrea Escruceria	318 7305764
	5th	Luis Alejandro Lara	320 4915677

Parent Council Representatives SY 2020-2021			
MS	6th	Catalina Peláez	300 3508838
	7th	Helena de Brigard	313 4336454
	8th	Maria Fernanda Correa	310 2299607
HS	9th	Maria Cecilia Escallón	315 2553541
	10th	Alexandra Crump	301 4469214
	11th	Evelyn Aghion	321 3555492
	12th	Margarita Rivera	314 2985795