



**ELEMENTARY SCHOOL, MIDDLE SCHOOL & HIGH SCHOOL SPECIFIC BUS PASS CONTRACT**

August 14, 2013  
Version 8

**ELEMENTARY SCHOOL & MIDDLE SCHOOL & HIGH SCHOOL SPECIFIC BUS PASS CONTRACT**

The safety of your children is a priority to us; therefore we strongly recommend that you carefully read the present contract.

1. A Specific Bus Pass authorizes your ES/MS/HS child to ride a different bus, and to take him/her to the SPECIFIC address or destination indicated by the parent in this contract, after **2:15** PM (Middle and High Schools) after 3:30 PM (Elementary School). In the REQUEST OF SPECIFIC BUS PASS in this contract, please indicate the day of the week and the destination your son/daughter is authorized to go to **(indicate up to three destinations only)**.
2. If your ES/MS/HS child's dismissal changes (a new address or destination), the parent must complete a new Specific Bus Pass contract and return it to the divisional office. Please note it takes **3 days** in order to ensure the information is loaded into the electronic transportation system and the transportation service can be offered.
3. Parents and students should know the following:
  - a. In the event a student has a unique dismissal for a specific day, a daily bus or daily gate pass will need to be requested in writing before 11:00 noon by the parent.
  - b. All requests should be written; either by fax or e mail, no phone calls will be accepted.
  - c. ONLY students in Middle School and High School may also be issued a permanent gate pass to use on days when he/she does not use the bus.
4. Only the students who pay for the transportation service will have the right to this privilege.

**SPECIFIC BUS PASS REQUEST**

Date: \_\_\_\_\_

Family Code: \_\_\_\_\_

I am requesting a Specific Bus Pass for (complete name): \_\_\_\_\_

Grade: \_\_\_\_\_

My son/daughter is authorized to go to (indicate bus number or destination(s):

Day of Week	Destination/Address
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

**I accept this contract (signature):**

\_\_\_\_\_  
**Name of parent or guardian**

\_\_\_\_\_  
**Parent or guardian signature**