



Withdrawal Notice

R-W-20
October 6, 2015
Version 5

Child's Name: _____

Student Code: _____ Grade: _____

Expected last day of School: _____

Parent Signature: _____ Date: _____

Instructions

Parents should complete and return to Admissions along with any recommendation forms provided by the receiving school. CNG will have **10 working days** to fill out any recommendations and provide transcripts.

End of year transcripts will be provided the week after the last day of school. Please call to make sure it is ready.

Please note that to be able to send/receive these documents you must be in good economic standing with CNG.

Recommendations are confidential documents and will be sent directly to the school you are applying to by email or given in a sealed envelope to ensure confidentiality.

Documents

Is the school(s) you are applying to asking for specific documents? Please let us know what you need; be specific. Attach required documents to this form.

Transcripts (# of Copies): _____

Teacher recommendations:

Teacher's Name	Subject	Form Attached (YES/NO)

Other Requests: _____

Applying School Email Address: _____

Reason for Withdrawal

I wish to withdraw my child/children from CNG for the following reason:

Permanent email Address: _____

New/Permanent Address: _____